

AGENDA

BOARD OF MAYOR AND ALDERMEN

October 19, 2004

**7:30 PM
Aldermanic Chambers
City Hall (3rd Floor)**

1. Mayor Baines calls the meeting to order.
2. The Clerk calls the roll.

CONSENT AGENDA

3. Mayor Baines advises if you desire to remove any of the following items from the Consent Agenda, please so indicate. If none of the items are to be removed, one motion only will be taken at the conclusion of the presentation.

Approve Under Supervision of the Department of Highways

- A. PSNH Pole Petition #11-1021 located on Olmstead Avenue.

Informational – to be Received and Filed

- B. Communication from Peter Burkush expressing his gratitude to the Board for honoring his many years of service to the City with the recent dedication ceremonies of the Peter Burkush Ballfield at Brown-Mitchell Park.
- C. Communication from Martin Boldin, OYS Director, inviting all Board members to the Governor's Commission on Alcohol and Drug Abuse Prevention, Intervention and Treatment and NH Drug Czar's Forum on Thursday, November 4, 2004 from 7:00 until 8:30 PM at the Carol M. Rines Auditorium for the Health Sciences and the Arts located at 1528 Elm Street.

- D. Communication from the NH Department of Environmental Services advising of the reissuance of a surface water discharge permit to the Town of Derry Wastewater Treatment Plant.
- E. Copy of a communication from U.S. Senator Gregg to Chairman Shea relative to the proposed placement of a Federal Bureau of Prisons halfway house within City limits.
- F. Copy of a communication from U.S. Senator Sununu's Director of Projects to Leo Bernier relative to the proposed placement of a Federal Bureau of Prisons halfway house within City limits.
- G. Communication from Congressman Bradley relative to the proposed placement of a Federal Bureau of Prisons halfway house within City limits.

REFERRALS TO COMMITTEES

COMMITTEE ON BILLS ON SECOND READING

- H. Rezoning petition submitted by Keach-Nordstrom Assoc., Inc. on behalf of Hanaby Homes, LLC for property located at the northwest corner of Front Street and Hackett Hill Road (TM 767, Lots 4 & 4B).

LADIES AND GENTLEMEN, HAVING READ THE CONSENT AGENDA, A MOTION WOULD BE IN ORDER THAT THE CONSENT AGENDA BE APPROVED.

- 4. Nominations to be presented by Mayor Baines, if available.
- 5. Reappointment of Dennis Smith, Aldermanic alternate on Conduct Board, term to expire October 1, 2007.
Ladies and Gentlemen, what is your pleasure?

OTHER BUSINESS

6. Report of the Committee on Lands and Buildings relative to a request of the Airport Director to negotiate and execute an agreement and deeds with the Aerohex Condominium Association owners to acquire their property interests and facilities on the southwest ramp in exchange for airport property and the construction of replacement hangars on the northwest ramp.

Ladies and Gentlemen, what is your pleasure?

7. Ordinance: **(A motion is in order to read by title only.)**

“Amending the Zoning Ordinance of the City of Manchester by changing the zoning district of property currently zoned IND (General Industrial) to R-SM (Residential Suburban Multifamily) by extending the R-SM zone district on a portion of property identified as TM 478, Lot 8, located on Candia Road.”

This Ordinance having had its second reading by title only, the question is on passing same to be Enrolled.

8. Mayor Baines advises that a motion is in order to recess the regular meeting to allow the Committee on Accounts, Enrollment and Revenue Administration to meet.

9. Mayor Baines calls the meeting back to order.

10. Report of the Committee on Accounts, Enrollment and Revenue Administration, if available.

Ladies and Gentlemen, what is your pleasure?

11. Communication from Kevin Dillon, Airport Director, requesting authorization from the Board of Mayor and Aldermen to extend his authority to enter into multi-year agreements on behalf of the Airport or City when situations necessitate immediate commitment or approval for another year.

Ladies and Gentlemen, what is your pleasure?

12. Warrant to be committed to the Tax Collector for collection under the Hand and Seal of the Board of Mayor and Aldermen for the collection of sewer charges.

(Note: amount to be presented at meeting.)

Ladies and Gentlemen, what is your pleasure?

13. Communication from Ms. Linda Persons, District Director of the NH Chapter of MDA, requesting City sponsorship for the 7th Annual Black & Blue Ball being held on November 13, 2004 at the Center of NH.

Ladies and Gentlemen, what is your pleasure?

14. Ordinance: **(A motion is in order to read by title only.)**

“Amending the Zoning Ordinance of the City of Manchester by changing the zoning district of property currently zoned IND (General Industrial) to R-SM (Residential Suburban Multifamily) by extending the R-SM zone district on a portion of property identified as TM 478, Lot 8, located on Candia Road.”

This Ordinance having had its third and final reading by title only, the question is on passing same to be Ordained.

TABLED ITEMS

A motion is in order to remove any of the following items from the table for discussion.

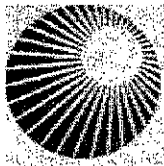
15. Bond Resolution: **(A motion is in order to read by title only.)**

“Authorizing Bonds, Notes or Lease Purchases in the amount of Two Hundred fifty Thousand Dollars (\$250,000) for the 2005 CIP 811305, Revaluation Update Project.”

(Tabled 08/03/2004)

A motion is in order that the Bond Resolution pass and be Enrolled.

16. Communication from the Board of Assessors requesting all or some measure of dispensation from the 98% spending directive in order to address and resolve several issues.
(Tabled 10/05/2004)
17. Communication from Leo Bernier, City Clerk, requesting dispensation from the Board's 98% spending directive due to the unanticipated costs associated with both the September and upcoming November elections and requesting that \$9,500 be set aside in contingency funds for this purpose.
(Tabled 10/05/2004)
18. **NEW BUSINESS**
 - a) Communications
 - b) Aldermen
19. If there is no further business, a motion is in order to adjourn.



**Public Service
of New Hampshire**

The Northeast Utilities System

October 5, 2004

Office of the City Clerk
City of Manchester
One City Hall Plaza
Manchester, NH 03101-2097

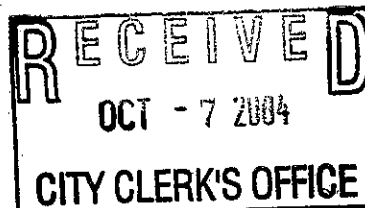
Enclosed for your review is pole license petition 11-1021 for poles located in the City of Manchester.

If approved, please have the License section signed by the proper authority. Keep the copy labeled "CITY" for your files, and return the remaining copies to me at the address below. All billing should be sent to this same address. If rejected, please return the documents to me with documentation as to why it was rejected so that I may notify our field personnel.

Appreciate your help in expediting this petition. Please give me a call if you have any questions. I can be reached at 634-3234.

Thank you,

Kerry O'Donnell
Right of Way Department
Public Service of New Hampshire
PO Box 330
Manchester, NH 03105-9989



Enclosure(s)

A

PETITION AND POLE LICENSE

11-1021

RSUH

PETITION

Manchester, New Hampshire

September 23, 2004

To the **Board of Aldermen** of the **City of Manchester**, New Hampshire.

PUBLIC SERVICE OF NEW HAMPSHIRE AND VERIZON NEW ENGLAND INC, request a license to install and maintain underground conduits, cable and wires, and maintain poles and structures with wires, cables, conduits and devices thereon, together with such sustaining, strengthening and protecting fixtures as may be necessary along, and under the following public ways:

License seven (7) poles 928/11, 12, 13, 13PB, 14, 15, 16 and 923/7Y, located on Olmstead Avenue in the City of Manchester.

VERIZON NEW ENGLAND INC.

PUBLIC SERVICE OF NEW HAMPSHIRE

BY: [Signature]

BY: [Signature]
Kerry O'Donnell, Right of Way

LICENSE

Upon the foregoing petition and it appearing that the public good so requires, it is hereby

ORDERED

This _____ day of _____, 2004, that, PUBLIC SERVICE OF NEW HAMPSHIRE AND VERIZON NEW ENGLAND INC. be and hereby are granted a license to erect and maintain poles and structures, with wires, cables, conduits and devices thereon, together with sustaining, strengthening and protecting fixtures, in the public ways covered by said petition. All of said wires, except such as are vertically attached to poles and structures, shall be placed in accordance with the National Safety Code in effect at the time of petition and/or license is granted.

The approximate location of the poles and structures shall be shown on plan marked "PUBLIC SERVICE OF NEW HAMPSHIRE and VERIZON NEW ENGLAND INC." No.11-1021, dated August 23, 2001, attached hereto and made a part hereof.

City of Manchester, New Hampshire

BY: _____

BY: _____

BY: _____

BY: _____

Received and entered in the records of the City of Manchester, New Hampshire, Book _____, Page _____

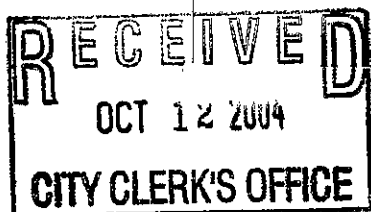
Date: _____

ATTEST: _____
City Clerk

A

I would like, one more time, to express my gratitude to Mayor Baines and to all of the members of the Board. Thank you for recognizing and honoring my love and devotion to Manchester and more particularly, my concerns and efforts for South Manchester. My family and myself are deeply honored by the dedication of my name to the ballfield on West Mitchell St.

Yours truly,
Peter Burkish



B

Governor's Commission

On Alcohol and Drug Abuse Prevention, Intervention, & Treatment

& NH Drug Czars Forum

Alcohol and other drugs impact everyone. The Governor's Commission on Alcohol and Drug Abuse Prevention, Intervention, and Treatment and the Drug Czars of NH are working to respond to alcohol and other drug issues facing New Hampshire citizens and communities. They are joining together to sponsor a series of nine forums throughout the State to confront these issues.

These forums are for citizens, policy makers, treatment and prevention providers and others to speak out about the impact of alcohol and other drugs. How can we best combat alcohol and other drug problems in your community? **Make your voice heard. Help shape the future.**

Date: Thursday 11/4/04 (snow date 11/9/04)

Time: 7:00 to 8:30 PM

Location: Carol M Rines Auditorium for the Health Sciences and the Arts
1528 Elm Street (opposite Pappy's Pizza, rear entrance)
Manchester, NH

For more information:

Call Dorothy Leavitt at the NH Office of Alcohol and Drug Policy
603-271-5564 or email her at: dleavitt@dhhs.state.nh.us

Please join us. Together we will:

- Find out how the Governor's Commission is responding to previous public forums.
- Speak about the impact of alcohol and other drugs on your community.
- Meet people from local Governor's Commission-funded programs and other alcohol and drug service providers.
- Learn what this community needs to do to effectively address alcohol and other drug problems
- Create a vision of how this community can come together to plan for a better future.
- Inform policy makers about these issues.

Local Co-sponsors:

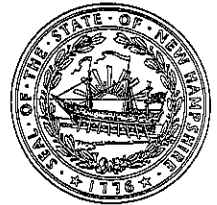
Southern NH Services, Inc., Northern Hillsborough County Coalition,
Manchester Weed & Seed, Friends of Recovery-NH

City of Manchester: Alcohol and Other Drugs Task Force, Office of Youth Services

C



The State of New Hampshire
Department of Environmental Services



Michael P. Nolin
Commissioner

October 1, 2004

Manchester City Clerk
One City Hall Plaza
Manchester, New Hampshire 03101

Subject: Town of Derry Wastewater Treatment Facility
NPDES/State Permit No. NH0100056

Dear Sir/Madam:

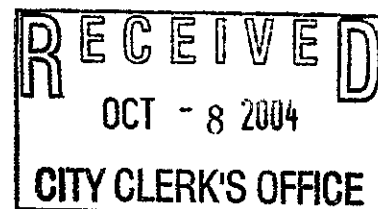
Pursuant to RSA 485-A:4,XVII ["Duties of (The Water) Division"], this is to notify the City of Manchester that the subject surface water discharge permit has been reissued to the Town of Derry Wastewater Treatment Plant by the Department of Environmental Services.

Should you have any questions relative to the permit, please call me at 271-0671.

Sincerely,

Daniel Dudley, P.E.
Wastewater Engineering Bureau

cc: John Bush, DES



F:\PERMIT CORRESPONDENCE\DERRY\NOTICE TO MANCHESTER.DOC

JUDD GREGG
NEW HAMPSHIRE

COMMITTEES:

HEALTH, EDUCATION, LABOR
AND PENSIONS, *Chairman*

APPROPRIATIONS

BUDGET

United States Senate

WASHINGTON, DC 20510-2904
(202) 224-3324

OFFICES:

125 NORTH MAIN STREET
CONCORD, NH 03301
(603) 225-7115

41 HOOKSETT ROAD, UNIT 2
MANCHESTER, NH 03104
(603) 622-7979

60 PLEASANT STREET
BERLIN, NH 03570
(603) 752-2604

16 PEASE BOULEVARD
PORTSMOUTH, NH 03801
(603) 431-2171

Reply to:
Manchester Office:

October 6, 2004

The Hon. William P. Shea, Chairman
Board of Mayor and Aldermen
City of Manchester
One City Hall Plaza
Manchester, NH 03101

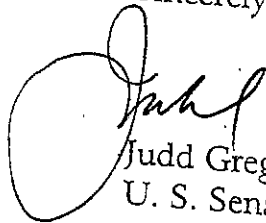
Dear Chairman Shea:

Enclosed is correspondence I received from Federal Bureau of Prisons Assistant Director for Administration Bruce Sasser in response to my inquiry on your behalf.

According to his letter, the information provided by the City will be included in the contract file.

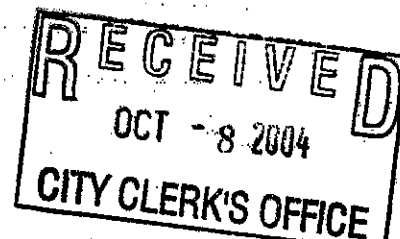
I was glad to bring your concerns to the Bureau of Prisons and obtain this response for you. I have asked the agency make itself available directly to the City should you have additional concerns or questions you may wish addressed by the agency. I hope this is helpful to you.

Sincerely,



Judd Gregg
U. S. Senator

JG/rl
enclosure





U.S. Department of Justice

Federal Bureau of Prisons

Washington, DC 20534

September 30, 2004

The Honorable Judd Gregg
United States Senator
41 Hooksett Road, Unit 2
Manchester, New Hampshire 03104

Dear Senator Gregg:

This is in response to your letter regarding correspondence you had received from the City of Manchester in which they expressed opposition to any proposals to establish a halfway house within the city limits.

We currently are in the midst of evaluating offers received to provide Comprehensive Sanctions Center (CSC) services (commonly referred to as a halfway house) in the Manchester/Hillsboro County area. Centers like this are a valuable resource and help inmates successfully readjust to life in the community.

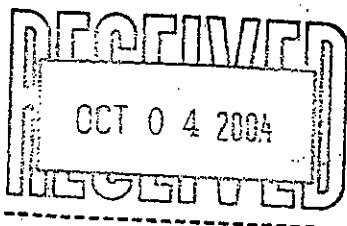
Our evaluation process will continue over the next several months. Organizations interested in providing this service must provide proof of zoning and that the law enforcement agency with primary jurisdiction, as well as at least two local government officials, have been notified of their intent to open and operate a community corrections program. In addition, documentation of community support must also be submitted. At this time, we believe the evaluation process will be completed around the end of the current calendar year.

We will include the information you sent us in the contract file.

Sincerely,

Bruce K. Sasser

Bruce K. Sasser
Assistant Director
for Administration



E

JOHN E. SUNUNU

NEW HAMPSHIRE

DEPUTY WHIP

BANKING, HOUSING, AND URBAN AFFAIRS

COMMERCE, SCIENCE, AND TRANSPORTATION

FOREIGN RELATIONS

GOVERNMENTAL AFFAIRS

JOINT ECONOMIC COMMITTEE



UNITED STATES SENATE

60 PLEASANT STREET

BERLIN, NH 03570

(603) 752-6074

50 TREMONT SQUARE

CLAREMONT, NH 03743

(603) 542-4872

1589 ELM STREET, SUITE 3

MANCHESTER, NH 03101

(603) 647-7500

ONE NEW HAMPSHIRE AVENUE, SUITE 120

PORTSMOUTH, NH 03801

(603) 430-9560

111 RUSSELL SENATE OFFICE BUILDING

WASHINGTON, DC 20510

(202) 224-2841

October 6, 2004

Mr. Leo R. Bernier
City Clerk
One City Hall Plaza
Manchester, New Hampshire 03101

Dear Mr. Bernier,

Thank you for contacting Senator Sununu's office regarding the proposal to establish a Community Sanction Center (CSC) in the City of Manchester. We appreciate hearing from you.

On you behalf, Senator Sununu initiated an inquiry with the Federal Bureau of Prisons on September 15, 2004. I have enclosed a copy of that letter for your perusal. As soon as our office receives additional information, I will contact you again. In the meantime, should you have any questions or concerns, please do not hesitate to contact me at (603) 647-7500.

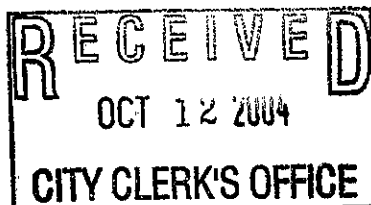
Thank you again for bringing this matter to our attention. Best wishes.

Sincerely,

William T. Wroblewski
Director of Projects

Enclosure

cc: Manchester Board of Aldermen



F

JOHN E. SUNUNU

NEW HAMPSHIRE

DEPUTY WHIP

BANKING, HOUSING, AND URBAN AFFAIRS

COMMERCE, SCIENCE, AND TRANSPORTATION

FOREIGN RELATIONS

GOVERNMENTAL AFFAIRS

JOINT ECONOMIC COMMITTEE



UNITED STATES SENATE

September 15, 2004

60 PLEASANT STREET
BERLIN, NH 03570
(603) 752-6074

50 TREMONT SQUARE
CLAREMONT, NH 03743
(603) 542-4872

1589 ELM STREET, SUITE 3
MANCHESTER, NH 03101
(603) 647-7500

ONE NEW HAMPSHIRE AVENUE, SUITE 120
PORTSMOUTH, NH 03801
(603) 430-9560

111 RUSSELL SENATE OFFICE BUILDING
WASHINGTON, DC 20510
(202) 224-2841

Ms. Jacqueline Ponders
Contracting Officer
Federal Bureau of Prisons
320 First Street, NW
Washington, DC 20543

Dear Ms. Ponders,

I am writing on behalf of the City Clerk and members of the Board of Mayor and Aldermen of the City of Manchester, N.H., regarding the proposal to establish a Community Sanction Center (CSC) in the City of Manchester.

Enclosed are copies of the correspondence my office recently received. As you will note, there is strong community opposition to locating a halfway house at 335 Somerville Street in Manchester. The area chosen is a residential one, with two elementary schools in the immediate area. Additionally, property owners are concerned with the potential loss of property value should federal offenders be housed at the Center. I would appreciate any information you could provide addressing the concerns raised above.

Thank you for your attention to this matter. I look forward to your response.

Sincerely,

A handwritten signature in black ink, appearing to read "John E. Sununu".

John E. Sununu
United States Senator

JES/wtw
Enclosure
cc: Mr. Tom Tarr

F

JEB BRADLEY
1ST DISTRICT, NEW HAMPSHIRE



UNITED STATES
HOUSE OF REPRESENTATIVES

1218 LONGWORTH BUILDING
WASHINGTON, D.C. 20515
(202) 225-5456

1095 ELM STREET
MANCHESTER, NH 03101
(603) 641-9536

104 WASHINGTON STREET
DOVER, NH 03820
(603) 743-4813

COMMITTEE ON ARMED SERVICES

COMMITTEE ON VETERANS' AFFAIRS

COMMITTEE ON SMALL BUSINESS

September 30, 2004

Stewart Rowles
Administrator for Community Corrections
U.S. Department of Justice
Federal Bureau of Prisons
320 First Street, NW (400 Bldg, 2nd Floor)
Washington, DC 20544

Dear Administrator Rowles:

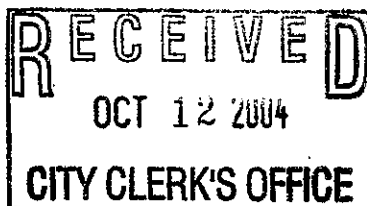
I am writing to bring your attention to a meeting of the Board of Mayor and Aldermen for the City of Manchester held on September 7, 2004. At this meeting it was voted to request the assistance of the Congressional delegation to intervene on their behalf with the Federal Bureau of Prisons and inform you of their continued opposition to the placement of a federal halfway house within the city limits of Manchester.

As you know, the Board of Mayor and Aldermen speak for the residents of Manchester. The two separate actions taken by the Board on this matter are clear indications of their opposition to the placement of a federal halfway house in Manchester.

Sincerely,

A handwritten signature in black ink, appearing to read "Jeb Bradley".

Jeb Bradley
Member of Congress



G

Proposed Amendment to the Zoning Map

At

**The Northwest Corner of
Front Street and Hackett Hill Road
(Tax Map 767 Lots 4 & 4B)**

Submitted to:

**The Honorable Board of Mayor and Alderman
City of Manchester, New Hampshire**

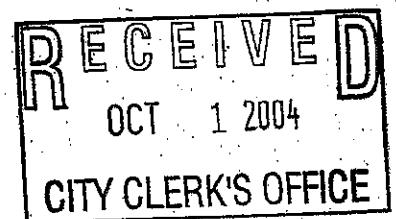
On:

October 1, 2004

Prepared For: Haniaby Homes, LLC
289 North Bay Street
Manchester, New Hampshire 03104

Prepared By: Keach-Nordstrom Associates, Inc.
10 Commerce Park North, Suite 3B
Bedford, New Hampshire 03110
Phone: (603) 627-2881
Fax: (603) 627-2915
e-mail: kna@keachnordstrom.com

KNA Project No. 04-0701-1



H



KEACH-NORDSTROM ASSOCIATES, INC.

October 1, 2004

City of Manchester
Board of Mayor and Alderman
One City Hall Plaza
Manchester, NH 03101

Subject: Proposed Amendment to the Zoning Map
Tax Map 767 Lot 4 (25 Hackett Hill Road) and adjacent Lot 4B
Manchester, New Hampshire

Dear Honorable Board of Mayor and Alderman:

On behalf of Hanaby Homes, LLC (the Applicant) and the Doris T. Therrien Trust (Owner of the subject property), I am hereby submitting this request for a proposed amendment to the Official Zoning Map of the City of Manchester for the purpose of rezoning the subject parcels from R-S (Residential Suburban) to R-SM (Residential Suburban Multi-Family).

Tax Map 767 Lot 4 (25 Hackett Hill Road) is the subject property and is located on the northwest corner of Front Street (NH Route 3A) and Hackett Hill Road. It is presently owned by the Doris T. Therrien Trust c/o Dorris T. Therrien, having an address of 1840 Stone House Lane, Lincoln, CA 95648. The parcel is 8.3-acres in size and presently contains one single-family residence. Tax Map 767 Lot 4B is a small 7,200 square-foot piece of land that has been carved out of the subject property and is owned by the City of Manchester. This small parcel is located adjacent to Hackett Hill Road and is surrounded by the subject property on all sides. As such, it has logically been incorporated into this request for rezoning.

The subject property lies along the southeasterly boundary of the existing R-S zoning district and is adjacent to an existing R-SM district to both the south (across Hackett Hill Road) and the east (across Front Street). The applicant is requesting that the Zoning Map be amended to expand the R-SM zoning district to include the subject property.

In accordance with Section 16.02.A of the Zoning Ordinance, we are submitting the enclosed material to describe the specific location, nature and purpose of the proposed amendment. We trust that you will find this material to be suitable for the intended purpose and that you will recognize the rationale and appropriateness of this proposed amendment. We thank you in advance for your consideration of this request.

Sincerely,

Jeffrey W. Lewis, PE
Project Manager
Keach-Nordstrom Associates, Inc.

Civil Engineering

Land Planning

Landscape Architecture

10 Commerce Park North, Suite 3B

Bedford, NH 03110

Phone (603) 627-2881

Fax (603) 627-2915

H

Table of Contents:

Cover Letter

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Attachments:

- Area Map Exhibit Exhibit A
- Existing Zoning Map Exhibit B
- Neighborhood Map Exhibit Exhibit C
- Existing Tax Map Exhibit D

H

I. Description of Area

Proposed amendment to the Official Zoning Base District Map of a certain area of land in the City of Manchester, New Hampshire, described as follows:

Subject land being known as City of Manchester **Tax Map 767 Lot 4** owned by the Doris T. Therrien Trust and **Tax Map 767 Lot 4B** owned by the City of Manchester. Subject land is bounded as follows:

To the north by City of Manchester Tax Map 767 Lot 4A and Lot 6, owned respectively by Stanley G. Ziemba and by Richard P. Letendre;

To the east by Front Street, also known as NH Route 3A;

To the south by Hackett Hill Road; and

To the west by the F.E. Everett Turnpike;

Subject land contains 365,285 square feet more or less; with Lot 4 containing 361,085 square feet more or less, and Lot 4B containing 4,200 square feet more or less.

Subject Land more specifically illustrated on Exhibit A attached hereto.

II. Purpose and Intent

The purpose of this proposed amendment is to change the present zoning classification of the subject land from *Residential Suburban (R-S)* to *Residential Suburban Multi-Family (R-SM)*. The proposed amendment is intended to allow the development of a multi-family and/or attached-townhouse, residential community on the subject parcel, Tax Map 767 Lot 4. Presently, the current zoning, *R-S*, allows for only single-family detached dwellings, a use that is neither prevalent in nor most appropriate for the surrounding neighborhood.

The local neighborhood within the area of the subject parcel is bounded to the west by the F.E. Everett Turnpike and to the east by the Merrimack River, and extends south along NH Route 3 (Front Street) into a residential area and north along Route 3 into the Town of Hooksett. With the exception of the adjacent self-storage facility on Tax Map 767 Lot 6, this Front Street neighborhood is comprised exclusively of multi-unit residential developments, located within the adjacent *R-SM* district. The majority of the existing residential uses in the area are either townhouse communities or multi-family developments. NH Route 3A (Front Street) is the major access road through this end of Manchester and provides direct access to nearly all of the existing uses in the surrounding neighborhood. Route 3A has a high traffic volume that approaches 16,000⁽¹⁾ cars per day on an average weekday.

The proposed zoning amendment is based on these general conditions of the existing neighborhood and on the intent of the subject zoning districts. The following sections will provide a more detailed break-down of the existing uses in the neighborhood and will describe the impact that the proposed amendment will have on the neighborhood as well as the impact to the City's economy, environment and municipal facilities.

⁽¹⁾ Source: NHDOT traffic data from station 285004 in August 2003

III. Impact to the Affected Districts and to the Neighborhood

The following is an "Evaluation of the impact of the proposed amendment within the affected district(s) and on existing adjacent neighborhoods," as required by the City of Manchester Zoning Ordinance under Article 16 Section 16.02(A), item No. 4 - *Proposed Amendments to the Zoning Map*.

The subject parcel is presently located within a small *Residential Suburban (RS)* zoning district in the north end of Manchester that abuts the Hooksett town line and is bisected by the F.E. Everett Turnpike (I-293). This local *R-S* district is comprised of only seven parcels of land, three of which are located on the opposite side of the Everett Turnpike from the subject parcel. Within the vicinity of the I-293 corridor in this part of Manchester, the Turnpike effectively acts a western boundary for the residential neighborhood, as land on the west side of the Turnpike is generally zoned *Research Park (RP)* or *Conservation (CV)* while land on the east side of the Turnpike is zoned exclusively residential as either *R-S* or *R-SM*.

Section 4.01.A.1 of the Zoning Ordinance states that the purpose of the *R-S* district is "to maintain a low density rural and suburban environment at the periphery of the City, with appropriate lot size to support single-family residential uses in areas generally located outside public sewer service areas. Non-residential uses are limited to those uses that are found to be compatible with low density residential living." The curious nature of the subject *R-S* district is that it is divided into two distinct halves by the Turnpike and that it is comprised of mixed uses that don't seem to be compatible with this definition in the Ordinance. In fact, of the seven existing parcels located within the subject *R-S* district, only one is a single-family residence (Map 767 Lot 1); it is located on the opposite side of the Turnpike at the western edge of the district boundary. In contrast, there are three non-conforming, non-residential uses located within the district, two of which are adjacent to the subject parcel. These include: Manchester Self-Storage on Map 767 Lot 6, directly adjacent to the subject parcel; Poultry Products Northeast on Map 767 Lot 5 with access from Bemis Savoie Road; and Hackett Hill Healthcare Center on Map 767 Lot 3A, located on the opposite side of the Turnpike. The remaining three parcels include: Map 767 Lot 2 which is located on the opposite side of the Turnpike and contains a power transmission line owned by Public Service Company of New Hampshire (PSNH); Map 767 Lot 4A which is a 1.5-acre undeveloped parcel on Bemis Savoie Road situated between Manchester Self-Storage and Poultry Products Northeast; and the subject, 8.3-acre, undeveloped parcel of land.

With respect to the location of the subject parcel within the *R-S* district, it is located directly adjacent to existing multi-unit developments on both the east and south sides, and it has access to public sewer, which is available in Hackett Hill Road. Rezoning of the subject parcel to *R-SM* will not only provide for a more appropriate use of the parcel itself, but it will also be immaterial to the remaining *R-S* district, which is essentially out of place as is.

In contrast to the definition of the *R-S* district, Section 4.01.A.5 of the Zoning Ordinance that states the purpose of the *R-SM* district is to "create opportunities for new townhouse and multi-family development on tracts of adequate size to constitute a neighborhood unit which is reasonably related to the capacity of streets and the scale of other developments in

adjoining areas." The *R-SM* district that abuts the subject property to both the south, across Hackett Hill Road, and to the east, across Front Street, is comprised of six separate multi-unit developments within the Front Street neighborhood ranging in size from 3-acres to 22-acres. The densities of these existing multi-unit developments range from 9.4 to 19.7-units per acre with an average overall density of 12.9-units per acre. The subject 8.3-acre parcel contains approximately 5.4-acres of buildable land area, as defined in Section 3.03 of the Zoning Ordinance. Under the provisions outlined in Sections 8.01 & 8.04 of the Zoning Ordinance for a parcel zoned *R-SM*, the subject parcel could sustain a townhouse or multi-family development of up to 66 units. This corresponds to a maximum allowable development density of 7.95 units per acre for the subject site, which is well below the average density of the existing developments in the neighborhood.

With respect to the capacity of the existing streets, both Hackett Hill Road and NH Route 3A provide more than adequate access to the subject parcel for a development of the allowable density. For a multi-unit development on the subject parcel, a sole access from Hackett Hill Road would likely be provided since there is already a stop-controlled condition at the intersection of Route 3A.

Under the current zoning of the *R-S* district the only permitted residential use that could be developed on this subject parcel is a single-family subdivision, which could potentially carve out five to six house lots along Route 3A. However, these lots would be located within a multi-family neighborhood and would have driveway access onto Route 3A, creating an undesirable situation given the nearly 16,000 vehicles per day on that road.

Rezoning of the subject parcel from *R-S* to *R-SM* in order to allow for a multi-unit development is a logical occurrence given the nature of the two districts in this vicinity and the appropriateness of such a development within the existing neighborhood. In addition, a multi-unit development on the subject parcel would in no way be intrusive to the surrounding land uses, but would in fact be exceedingly compatible.

IV. Impact to the City

The following is a "statement of the impact of the proposed amendment on the City's economy, environment, municipal services, and municipal facilities," as required by the City of Manchester Zoning Ordinance under Article 16 Section 16.02(A), item No. 5 - *Proposed Amendments to the Zoning Map*.

City Economy:

The obvious impact to the City's economy would be the benefit in the increase in the property tax base. Additionally, by allowing for the development of multi-family dwelling units, the proposed amendment would create the possibility of providing middle-income housing in the City, a needed component to sustain the workforce. This proposed zoning amendment will likely have a small but positive impact on the City's economy as a whole.

Municipal Facilities:

The impact of the proposed amendment on the City's facilities (i.e. water, sewer, highways and public buildings) would be considered nominal. With existing water and sewer lines available in Hackett Hill Road, there would be no major impact to these utilities: only the standard impacts encountered during any site improvement project. No highway improvement would be required since the site would be easily accessible by a driveway connection to Hackett Hill Road.

The proposed amendment would have a mild impact on the existing City school system. By rezoning the parcel from *R-S* to *R-SM* the effective, allowable density would change from a maximum of five or six single-family homes to a maximum of 66 multi-unit condominiums (or apartments). However, it is expected that the average number of students per unit in a multi-family development would be less than the average number per household in a single-family neighborhood. City of Manchester Enrollment Tabulations⁽²⁾ for the Fall 2003 school year suggest that the average enrollment of a three bedroom single-family home is more than three times that of a two-bedroom condominium (0.458 per unit compared to 0.143 per unit, respectively). Using these estimates, a likely development of two-bedroom condominiums on the subject property would result in approximately nine to ten students while a single-family subdivision would result in approximately two to three. As such, the proposed rezoning amendment would ultimately lead to an expected net increase in enrollment of six to eight students.

Municipal Services:

A proposed multi-family and/or townhouse development would have either a condominium association or a property manager that would be responsible for providing many of the services that would otherwise be provided by the City. Such services would include trash and yard waste removal from the site, snowplowing and maintenance of the private roadways, and maintenance of utilities and facilities, such as water sewer and street lights. The costs for these services would be paid directly by the property owner(s) and would not burden the existing municipal services of the City.

⁽²⁾ available through the City of Manchester Planning Department

Environment:

The subject parcel is not located within any designated, environmentally sensitive area. It is the last remaining undeveloped property in the immediate vicinity and is bounded on all sides by existing developments and by the Turnpike. The property is not known nor expected to be part of any wildlife corridor since it abuts the Turnpike directly to the west and abuts commercial and residential developments to the north, east and south. There are no known endangered or threatened plant or animal species onsite that would be affected by a proposed development.

The property itself is located outside the Shoreland Protection Area of the nearby Merrimack River but it does contain a fairly sizeable wetland complex and a seasonal brook that flows to the River. Neither the wetland nor the brook would need to be impacted in order to develop the property; any development of the property would be required to maintain a 25-foot building setback from the wetland per Section 6.09 of the Zoning Ordinance. Development of the property into a multi-family use would likely result in nearly half of the property remaining as natural open-space.

Similar to other residential areas, a proposed development on this property would not be expected to contribute excessively to noise, air, light or water pollution. In addition, the subject property would be developed in accordance with the City Site Plan Regulations and it would require approval from the City Planning Board, which would ensure that any environmental considerations were taken into account, such as discharge of storm water runoff or site lighting.

The proposed zoning amendment should have no significant impact on the City's environment, considering the size and nature of the subject property and the types of residential uses that could be developed.

V. Owner, Applicant & Abutters' Addresses

Tax Map	Lot	Owner Name & Address
767	4	Doris Therrien Trust 1840 Stone House Lane Lincoln, CA 95648

767	4B	City of Manchester One City Hall Plaza Manchester, NH 03101
-----	----	---

Applicant Name & Address

Hanaby Homes
289 North Bay Street
Manchester, NH

Agent Name & Address

Jeffrey W. Lewis, P.E.
Keach-Nordstrom Associates, Inc.
10 Commerce Park North, Suite 3B
Bedford, NH 03110

Tax Map	Lot	Abutters - Name & Address
767	4A	Stanley G. Ziemba 323 Woodcrest Center Manchester, NH 03109

767	5	Bemis Savoie Road LLC. 433 Bemis Savoie Road Hooksett, NH 03106
-----	---	---

767	6	Richard P. Letendre 2200 Front Street Manchester, NH 03102
-----	---	--

767	7A	Regency Heights, LLC P.O. Box 1166 Salem, NH 03079
-----	----	--

767	7	Greenview Associates LTD. Partners
767-C	1 & 3	P.O. Box 1166
		Salem, NH 03079
767	10C	SNHS Farmington Elderly Housing Inc.
		40 Pine Street
		Manchester, NH 03103
F.E. Everett Turnpike (I293)		State of New Hampshire
		Dept. of Transportation
		P.O. Box 483
		7 Hazen Drive
		Concord, NH 03302
767A		Oak Brook Condominium Association
		18 Northbrook Drive
		Manchester, NH 03102
		Janet Reilly, President
		Oak Brook Condominium Association
		2 Northbrook Drive, #212
		Manchester, NH 03102
		Anne Schmidt, Vice President
		Oak Brook Condominium Association
		2 Northbrook Drive, #203
		Manchester, NH 03102
		David Gladu, Treasurer
		Oak Brook Condominium Association
		16 Northbrook Drive, #1607
		Manchester, NH 03102

H



F.E. EVERETT TURNPIKE (1293)

N61°01'43"E

806.55'

S30°03'31"E
194.65'

S03°34'53"E
340.00'

MAP 767
LOT 4

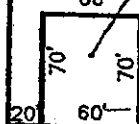
L=516.64'
R=1178.90

(NH ROUTE 3A)

FRONT STREET

S51°28'02"W
155.52'

MAP 767
LOT 4B



420.66' N28°53'24"W

HACKETT HILL ROAD

AREA OF PARCELS:

LOT 4: 361,085 SF (8.289 AC.) MORE OR LESS
LOT 4B: 4,200 SF (9.09 AC.) MORE OR LESS



KEACH-NORDSTROM ASSOCIATES, INC.

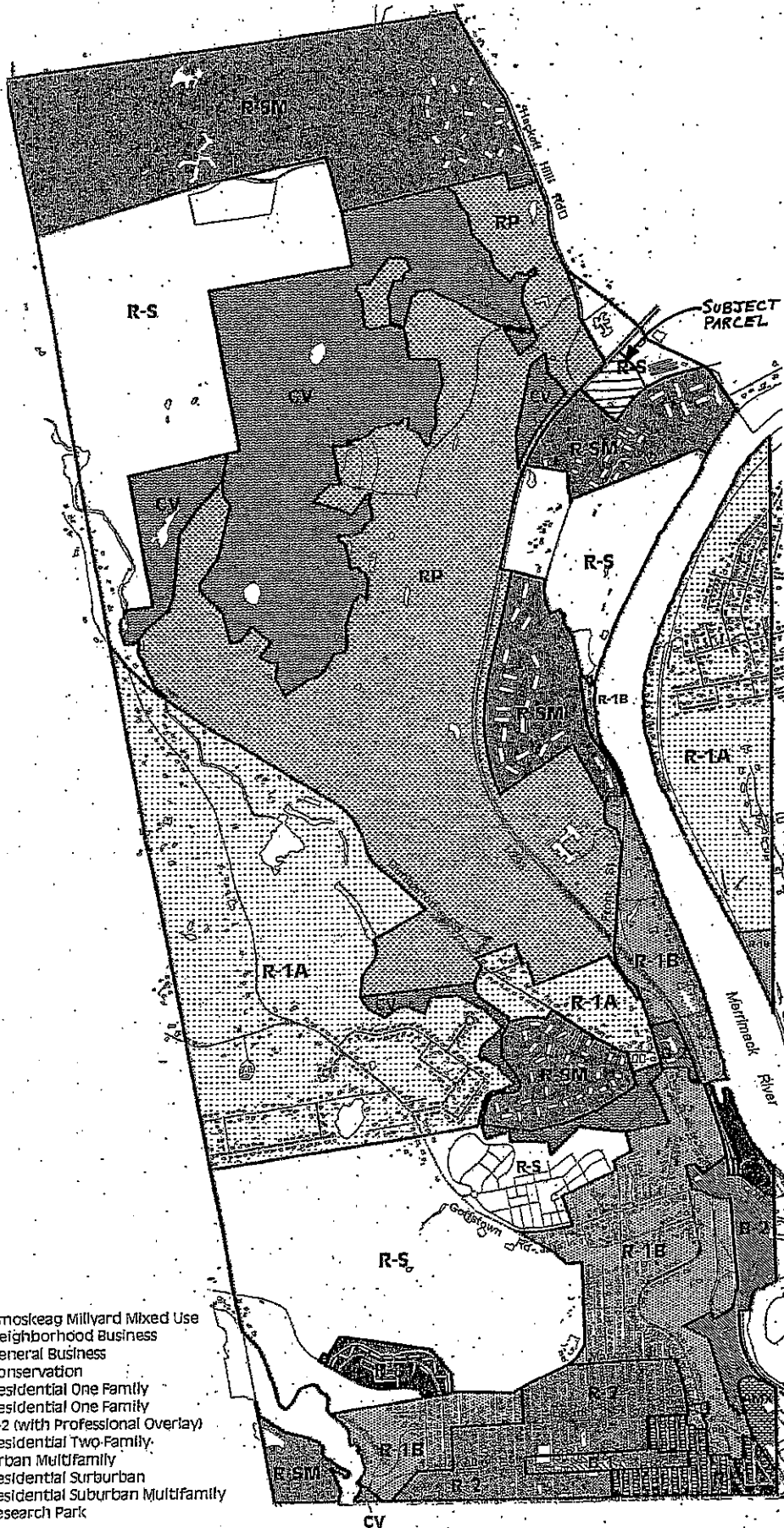
Civil Engineering Land Planning Landscape Architecture
10 Commerce Park North, Suite 30, Bedford, NH 03110 Phone (603) 887-2001

EXHIBIT A
AREA MAP EXHIBIT
MAP 767 LOT 4 & 4B
MANCHESTER, NEW HAMPSHIRE

PROJ. NO. 04-0701-I

SCALE: NOT TO SCALE

H



Districts:

- AMX Amoskeag Millyard Mixed Use
- B-1 Neighborhood Business
- B-2 General Business
- CV Conservation
- R-1A Residential One Family
- R-1B Residential One Family
- R-2(PD) R-2 (with Professional Overlay)
- R-2 Residential Two-Family
- R-3 Urban Multifamily
- R-S Residential Suburban
- R-SM Residential Suburban Multifamily
- RP Research Park

Zoning Ordinance
City of Manchester

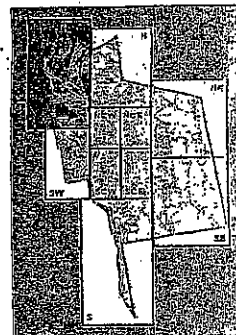
Effective February 7, 2001

Amended:

This map represents a simplified version of the

Section NW

EXHIBIT B
-EXISTING ZONING MAP



Planning & Community
Development Dept.

H

SUBJECT PARCEL

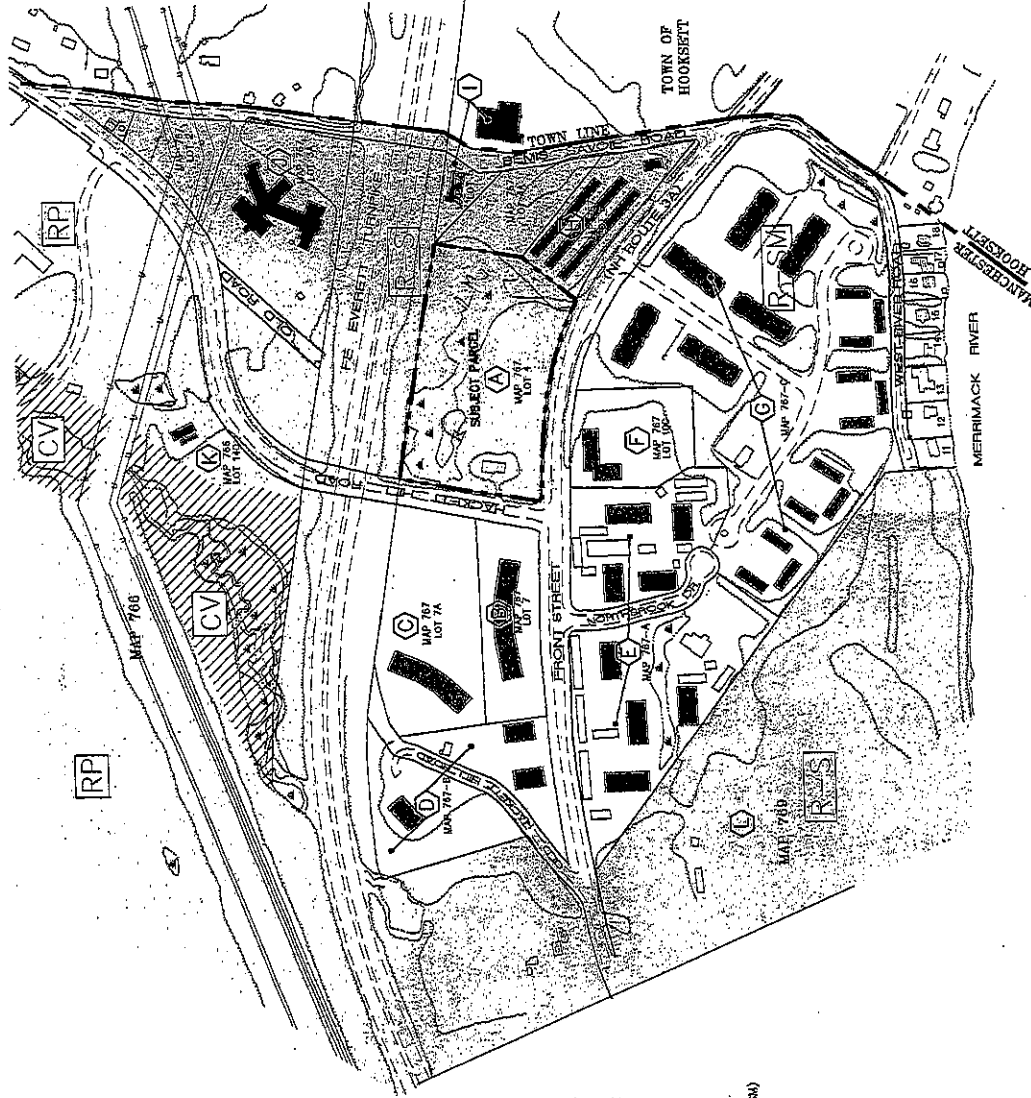
MAP 767 LOT 4, 608 SQ. (0.3 AC)
 PARCEL SIZE: 33,149 SQ. (0.36 AC)
 MAX. # UNITS ALLOWABLE IN R-S DISTRICT: 66 UNITS
 CORRESPONDING DENSITY: 7.95 UNITS/AC

EXISTING MULTI-UNIT DEVELOPMENTS

- A** REGENCY WEST
 MAP 767 LOT 1
 PARCEL SIZE: 1.40 AC
 # OF EXISTING UNITS: 70 APARTMENTS
 DENSITY: 18.7 UNITS/AC
- B** REGENCY HEIGHTS
 MAP 767 LOT 7A
 PARCEL SIZE: 1.12 AC
 # OF EXISTING UNITS: 48 APARTMENTS
 DENSITY: 9.4 UNITS/AC
- C** WESTBROOK CONDOMINIUM HOMES
 MAP 767-B
 PARCEL SIZE: 4.38 AC
 # OF EXISTING UNITS: 72 CONDOS
 DENSITY: 14.5 UNITS/AC
- D** CLAREBROOK CONDOMINIUM HOMES
 MAP 767-A
 PARCEL SIZE: 11.35 AC
 # OF EXISTING UNITS: 162 CONDOS
 DENSITY: 18.1 UNITS/AC
- E** SANDHURST VILLAGE
 MAP 767-C
 PARCEL SIZE: 2.82 AC
 # OF EXISTING UNITS: 41 APARTMENTS
 DENSITY: 14.5 UNITS/AC
- F** GREENVIEW VILLAGE
 MAP 767-D
 PARCEL SIZE: 22.26 AC
 # OF EXISTING UNITS: 232 UNITS (160 AP'S & 72 CONDOS)
 DENSITY: 10.4 UNITS/AC

EXISTING NON-RESIDENTIAL USES

- H** MANCHESTER SELF STORAGE
 MAP 767 LOT 6
- I** QUALITY PRODUCTS NORTHWEST
 MAP 767 LOT 5
- J** HACKETT HILL HEALTHCARE CENTER
 MAP 767 LOT 3A
- K** MANCHESTER FIRE STATION #4
 MAP 765 LOT 14D
- L** INTERVALE COUNTRY CLUB



NOTES

1. THIS PLAN DEPICTS THE CURRENT ZONING DISTRICTS AND EXISTING LAND USES IN THE FRONT STREET / HACKETT HILL ROAD NEIGHBORHOOD.
2. THE PROPOSED ZONING AMENDMENT WILL CHANGE THE SUBJECT PARCEL FROM THE CURRENT R-S DISTRICT TO THE ADJACENT R-SM DISTRICT.

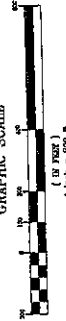
ZONING DISTRICTS

- RESIDENTIAL SUBURBAN (R-S)
- RESIDENTIAL SUBURBAN MULTIFAMILY (R-SM)
- RESEARCH PARK (RP)
- CONSERVATION (CV)
- TOWN OF HOOKSETT

EXISTING USES

- MULTIFAMILY/CONDOMINIUM
- SINGLE-FAMILY
- NON-RESIDENTIAL

GRAPHIC SCALE



NEIGHBORHOOD MAP EXHIBIT PREPARED FOR:

25 HACKETT HILL ROAD

TAX MAP 767 LOT 4, MANCHESTER, NEW HAMPSHIRE

PREPARED FOR:

MANHATTAN, LLC
 255 NORTH BAY STREET
 MANCHESTER, NH 03104

REVISIONS

DATE

DESCRIPTION

DATE: SEPT. 2004
 SCALE: 1" = 200'
 SHEET 1 OF 1

PROJECT NO. 04-0701-1

EXHIBIT C
 NEIGHBORHOOD MAP EXHIBIT

City of Manchester New Hampshire

In the year Two Thousand and ~~Four~~

AN ORDINANCE

Amending the Zoning Ordinance of the City of Manchester by changing the zoning district of property currently zoned IND (General Industrial) to R-SM (Residential Suburban Multifamily) by extending the R-SM zone district on a portion of property identified as TM 478, Lot 8, located on Candia Road.

BE IT ORDAINED, By the Board of Mayor and Aldermen of the City of Manchester, follows:

SECTION I.,. Amending the Zoning Ordinance of the City of Manchester by changing the zoning district of property currently zoned IND (General Industrial) to R-SM (Residential Suburban Multifamily) by extending the R-SM zone district on a portion of property identified as TM 478, Lot 8, located on Candia Road, and being more particularly bounded and described as follows:

Beginning at a point located at the southeasterly corner of the herein described property, at the intersection of TM 478, Lot 2, TM 727, Lots 24B & 33, also being the northeast corner of the R-SM (Residential Suburban Multifamily) and the IND (General Industrial) districts, prior to this amendment;

Thence, in a westerly direction along the property line of TM 478, Lot 2 & TM 478, Lot 8, also being the zone boundary line of the R-SM (Residential Suburban Multifamily) and IND (General Industrial) districts, prior to this amendment, a distance of approximately 357 feet, to a point;

Thence, in a southerly direction along the property line of TM 478, Lot 2 & TM 478, Lot 8, also being the zone boundary line of the R-SM (Residential Suburban Multifamily) and IND (General Industrial) districts, prior to this amendment, a distance of approximately 522 feet, to a point;

Thence, in a westerly direction along the property line of TM 478, Lot 2 & TM 478, Lot 8, also being the zone boundary line of the R-SM (Residential Suburban Multifamily) and IND (General Industrial) districts, prior to this amendment, a distance of approximately 343 feet, to a point;

Thence, in a northerly direction along the property line of TM 478, Lot 8A & TM 478, Lot 8, also being the zone boundary line of the R-1B (Residential One Family) and IND (General Industrial) districts, prior to this amendment, a distance of approximately 630 feet, to a point;

Thence, in a easterly direction across TM 478, Lot 8 along a metes and bound line described as North 59 degrees, 31 minutes, and 52 seconds East, also being the new zone boundary line of the R-SM (Residential Suburban Multifamily) and IND (General Industrial) districts, after this amendment, a distance of approximately 465 feet, to a point;

7+14

City of Manchester New Hampshire

In the year Two Thousand and Four

AN ORDINANCE

Amending the Zoning Ordinance of the City of Manchester by changing the zoning district of property currently zoned IND (General Industrial) to R-SM (Residential Suburban Multifamily) by extending the R-SM zone district on a portion of property identified as TM 478, Lot 8, located on Candia Road.

BE IT ORDAINED, By the Board of Mayor and Aldermen of the City of Manchester, follows:

Thence, in a southerly direction along the property line of TM 727, Lots 24 D, 24 C, 24 B & TM 478, Lot 8, also being the new zone boundary line of the R-SM (Residential Suburban Multifamily) and IND (General Industrial) districts, after this amendment, a distance of approximately 579 feet, to a point, said point also being the point of beginning.

Said description to include a 7.6 acre portion of TM 478, Lots 8.

SECTION II. Resolve this ordinance shall take effect upon passage.

7-14



Manchester Airport
One Airport Road
Suite 300
Manchester, NH
03103-3395
Tel: 603-624-6539
Fax: 603-666-4101
<http://www.flymanchester.com>

Kevin A. Dillon
Airport Director

September 16, 2004

The City of Manchester
Board of Mayor & Aldermen
One City Hall Plaza
Manchester, NH 03101

Re: Airport Agreements

To The Honorable Board:

I am requesting your annual review and approval of my authority to enter into multiyear agreements on behalf of the Airport and City when situations necessitate immediate commitment or approval. As you are aware, authority to enter into multi-year agreements was conveyed to me by The Board of Mayor and Aldermen on October 7, 2003 (reference the attachment) with the stipulation that the authority would be subject to annual review and renewal. Please recognize that when I exercise that authority, I'm obligated to report such approvals to the Board of Mayor and Aldermen on a monthly basis.

Therefore, I respectfully request that the Manchester Board of Mayor & Aldermen extend the same authority to me for another year with the same stipulations that allow me to enter into multi-year agreements on behalf of the Airport or City when situations necessitate immediate commitment or approval.

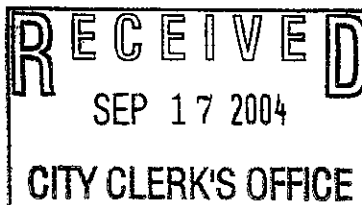
I will be available to answer your questions regarding this request at the next Board Meeting scheduled for October 19, 2004. I thank you for your time and consideration.

Sincerely,

Kevin A. Dillon, A.A.E.
Airport Director

Attachment

C: Dave Bush



11



Manchester Airport
One Airport Road
Suite 300
Manchester, NH
03103-3395
Tel: 603-624-6539
Fax: 603-666-4101
<http://www.flymanchester.com>

Kevin A. Dillon
Airport Director

September 2, 2003

The City of Manchester
Board of Mayor & Aldermen
One City Hall Plaza
Manchester, NH 03101

Re: Airport Agreements

To The Honorable Board:

I am requesting your annual review and approval of my authority to enter into multiyear agreements on behalf of the Airport and City when situations necessitate immediate commitment or approval. Recall that authority was conveyed to me by The Board of Mayor and Aldermen on October 1, 2002 (reference the attachment) with the stipulation that the authority would be subject to review and annual renewal. Please recognize when I exercise that authority, I'm obligated to report such approvals to the Board of Mayor and Aldermen on a monthly basis.

Therefore, I respectfully request that the Manchester Board of Mayor & Aldermen extend the same authority to me for another year with the same stipulations that allow me to enter into multiyear agreements on behalf of the Airport or City when situations necessitate immediate commitment or approval.

I will be available to answer your questions regarding this request at the next Board Meeting scheduled for October 7, 2003. I thank you for your time and consideration.

Sincerely,

Kevin A. Dillon
Airport Director

Attachment

C: Dave Bush

IN BOARD OF MAYOR & ALDERMEN

DATE: October 7, 2003

ON MOTION OF ALD. Osborne

SECONDED BY ALD. Thibault

authorize the Airport Director
VOTED TO to enter multi-year agree-

ments when immediate commitment or
approval is necessary.



**City Of Manchester
Department of Highways
Environmental Protection Division**

300 Winston Street
Manchester, New Hampshire 03103-6826
(603) 624-6595 Fax (603) 628-6234

Frank C. Thomas, P.E.
Public Works Director

Kevin A. Sheppard, P.E.
Deputy Public Works Director

October 12, 2004

The Honorable Board of Mayor and Aldermen
One City Hall Plaza
Manchester, New Hampshire 03101

RE: Warrant for Sewer Charges Levy 2004
Period #2

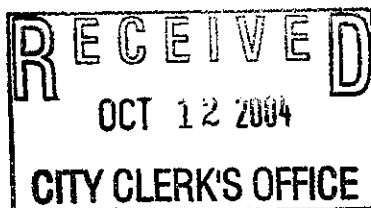
Dear Board Members:

Please be advised that the warrant for Sewer Charges encompassing all delinquent sewer rental charges from May 24, 2004 to August 21, 2004, in accordance with RSA:9 and 252:10, that are to be committed to the Collector of Taxes will be included on the agenda for the October 19, 2004 meeting of the Board of Mayor and Aldermen. A clerk will submit the amount of said warrant at the time of the meeting.

Sincerely,

June George
Business Service Officer

/JG



12



BLACK & Blue B A L L

MDA

360 Route 101, Bedford, NH 03110
603-471-2722

Committee

Stephen Talarico
Talarico Companies

Steven Irons
Manchester Harley Davidson

Carolyn Falgares
Talarico Companies

Charlie Stafford
George C. Stafford & Sons, Inc.

Mike Currier
Ride-Away

Christopher Kiritsis
Potomac Group

Cynthia Makris
Naswa Resort

Jody Reese
Hippo Press

Sandy Henry
Comfort Keepers

Kirsten Rouleau

Louie Watson
Watson Insurance Agency

Alan Rouleau
Alan Rouleau Couture

Board of Mayor and Alderman
c/o City Clerk's Office
One City Hall Plaza
Manchester, NH 03101-1932

Board of Mayor and Alderman,

The Muscular Dystrophy Association in conjunction with Citgo and Harley-Davidson will be holding their 7th Annual Black & Blue Ball at the Center of New Hampshire on November 13, 2004.

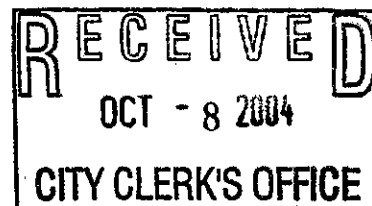
To help us sponsor this event we are selling ads for our event journal. A full-page ad is \$500, a half-page ad is \$275, and a quarter-page ad is \$150. We are asking that you help support us by purchasing an ad.

The Muscular Dystrophy Association is fighting neuromuscular diseases through worldwide research, a nationwide network of clinics offering comprehensive medical services, and far-reaching professional and public health education.

The money raised in New Hampshire stays in New Hampshire to provide services for over 570 families affected by neuromuscular disease.

Sincerely,

Linda Persons
District Director
New Hampshire Chapter



13

City of Manchester New Hampshire

In the year Two Thousand and Four

A RESOLUTION

"Authorizing Bonds, Notes or Lease Purchases in the amount of Two Hundred Fifty Thousand Dollars (\$250,000) for the 2005 CIP 811305, Revaluation Update Project."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

SECTION 1. That there be and hereby is authorized under and pursuant to the Municipal Finance Act, and any other enabling authority, the issuance and sale of general obligation serial bonds, notes or lease purchases of the City in the aggregate principal amount of Two Hundred Fifty Thousand Dollars (\$250,000) at one time or from time to time as one or more separate bond, note or lease purchase issues for purposes stated in Section 3 of said Act, as more specifically hereinafter indicated. The bonds, notes or lease purchases of each issue shall bear the City Seal, shall be signed by the manual or facsimile signature of the Mayor, countersigned by the manual or facsimile signature of the Finance Officer and shall be payable in such annual installments as shall be determined by the Finance Officer with the approval of the Mayor. Except as otherwise provided by law and this Resolution, discretion to fix the date, maturities, denomination, place of payment, form and other details of each issue of said bonds, notes or lease purchases and of providing for the sale thereof is hereby delegated to the Finance Officer.

SECTION 2. That the proceeds of said bonds, notes or lease purchases be and they are hereby appropriated for the purpose of financing costs of the following public works and improvements of a permanent nature, hereby authorized namely,

<u>Purpose</u>	<u>Amount</u>
2005 CIP 811305, Revaluation Update Project	\$250,000

It is hereby declared that the public works and improvements to be financed by said bonds, notes or lease purchases have a useful life in excess of 5 years.

SECTION 3. That the Finance Officer, with the approval of the Mayor, is hereby authorized to issue at one time or from time to time notes in anticipation of said bonds, notes or lease purchases and to renew or refund the same under and pursuant to and to the extent authorized by RSA 33:7a.

SECTION 4. That an amount sufficient to pay the principal of and interest on said bonds, notes or lease purchases payable in each year during which they are outstanding be and hereby is appropriated and, to the extent other funds are not available for such purpose, said amount shall be included in the tax levy for each year until the debt represented by said bonds, notes or lease purchases is extinguished.

City of Manchester New Hampshire

In the year Two Thousand and Four

A RESOLUTION

"Authorizing Bonds, Notes or Lease Purchases in the amount of Two Hundred Fifty Thousand Dollars (\$250,000) for the 2005 CIP 811305, Revaluation Update Project."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

SECTION 5. That the bonds, notes or lease purchases herein authorized may be consolidated with any other issue of bonds, notes or lease purchases heretofore or hereafter authorized, provided that the last annual installment of any such consolidated issue shall be payable not later than the date on which the last annual installment of the bonds, notes or lease purchases herein authorized must be payable pursuant to this Resolution.

SECTION 6. This Resolution shall take effect upon its passage.



CITY OF MANCHESTER Board of Assessors

One City Hall Plaza, West Wing
Manchester, New Hampshire 03101
Tel: (603) 624-6520 – Fax: (603) 628-6288
Email: assessors@ci.manchester.nh.us
Web: www.ManchesterNH.gov



Steven G. Tellier, Chairman
Thomas C. Nichols
Stephan W. Hamilton

Lee Ann Provencher
Assistant to Assessors

IN BOARD OF MAYOR & ALDERMEN

DATE: October 5, 2004

ON MOTION OF ALD. Lopez

SECONDED BY ALD. Shea

VOTED TO table.

To: Mayor and Board of Aldermen
From: Board of Assessors
Date: September 8, 2004
Re: FY2005 Budget Issues

[Signature]
CITY CLERK

Please consider this request for all or some measure of dispensation from the 98% spending directive. Due to movement within our department in filling the Residential Appraiser position we currently have a vacant Customer Service position. We understand the implication of the directive to the tax rate. However, the need to fill that position is critical.

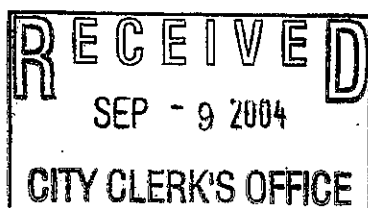
I have taken the liberty to list several issues below for the BMA's initial review. We have the means and finances within our current budget to correct all of the problems. However, this would require dispensation from the 98% spending directive. As these issues affect our department's ability to operate effectively and efficiently, our Board feels these issues need to be addressed as quickly as possible.

I look forward to an opportunity to meet with the BMA in requesting assistance to resolve these items.

Issues:

- The timely hiring of a vacant Customer Service position;
- The replacement of several failing computers which are hampering data entry and valuation work;
- Replacement of inadequate computer monitors to serve the public in using the City's valuation system and utilizing the GIS system. Replacing the monitors will assist in cost reductions and encourage customers to acquire the information they need with minimum customer assistance, further raising efficiencies. Using the City's electronic database also ensures the customer receives the most up to date information.

It is important to note that the Assessing Department is a front line service to economic development.



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CITY OF MANCHESTER

Office of the City Clerk



IN BOARD OF MAYOR & ALDERMEN

DATE: October 5, 2004

ON MOTION OF ALD. Shea

SECONDED BY ALD. O'Neil

VOTED TO table

Leo R. Bernier
City Clerk

Carol A. Johnson
Deputy City Clerk

Paula L-Kang
Deputy Clerk
Administrative Services

Matthew Normand
Deputy Clerk
Licensing & Facilities

Patricia Piecuch
Deputy Clerk
Financial Administration

September 27, 2004

The Honorable Board of Mayor
and Aldermen
One City Hall Plaza
Manchester, NH 03101

Dear Honorable Board Members:

Now that we have a quarter of the fiscal year behind us, we respectfully request dispensation from the Board's 98% spending directive in the FY2005 budget.

During the September Primary, Manchester schools were open rather than being closed like the last primary thereby requiring additional costs associated with staffing, safety (police) and other related election costs.

With the November Election right around the corner, we are now experiencing an additional cost by the City having to not only print but program our voting machines to include a second ballot for the City Charter amendment question. Last week the State of New Hampshire notified us that they would be unable to include our referendum question on their ballot due to spacing constraints.

Therefore, we ask that the Board set aside \$9,500 in contingency funds for this purpose.

However, the good news is that after reviewing revenues for the City Clerk's office (at the request of Finance), it is felt we can increase our revenues by approximately \$50,000 for the year.

Your favorable consideration of this request is gratefully appreciated.

Sincerely,

Leo R. Bernier
City Clerk

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